

MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JANUARY 2026 EXAM BATCH - 603

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	_____ indicates the website is of commercial type.	.org	.com	.gov	.mil	B
2	_____ is software which is only used for browsing.	Server	Browser	Player	Editor	B
3	_____ is used to connect computer to Internet.	Player	Modem	Router	Spooler	B
4	_____ indicates the website is of international type.	.org	.com	.int	.mil	C
5	_____ is a acronym of the word " Web-log".	WB	Blog	WL	WC	B
6	Can we crop the image in Ms-word	True	False			A
7	can we insert rows in table	True	False			A
8	Can we use Existing list in Mail Merge	True	False			A
9	Can you apply the background color to table	True	False			A
10	Caption option is used to get reference of specific place in Document.	TRUE	FALSE			B
11	Default Column Width in Excel is _____	7.43	8.43	6.43	9.43	B
12	Default file name in Excel workbook is	Document1	File1	Book1	None of these	C
13	Define the Big number of given range : : : : : .. Do.	=min()	=Max()	=Range()	=round()	B
14	Delete sheet Command is given in _____ tab.	Tools	Home	View	File	B
15	Delete sheet command is in _____ tab - cells group.	File	View	Home	Tools	C
16	For changing layout of slide select Home=>_____ group=> Layout option.	Slide	Font	Number	Styles	A

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17	For running slide show we can use the shortcut key	F4	F6	F5	F7	C
18	From which bar you can access Picture, Text Box, Chart etc?	File	Review	Insert	View	C
19	Guides command is chosen in the Tab to display Guides	View	File	Slide Show	Window	A
20	Handout Master views in ____	Master Views	Drawing View	Formatting View	Standard View	A
21	_____are used for virus detection and deletion.	Antivirus	hardware	Flash Drives	DVD	A
22	_____is a popular image format to upload images on Internet.	.GIF	.MPEG	.XLSX	.TIFF	A
23	_____is valid type of printer.	icon	key	image	Laser	D
24	_____means handling operations related to files and folders.	File Management	Memory Management	Hardware Management	Software Management	A
25	_____means handling operations related to storage of data in a computer.	File Management	Memory Management	Hardware Management	Software Management	B